

**ANNEXURE TO TECHNICAL BID**

**CLIENT REPORT**

1.	Work Order/Reference No. and Agreement Date	
2.	Gross Value of the Contract (in Rupees)	
3.	Date of Commencement of Contract	
4.	Whether the Service carried out as per agreement and the scope of the work entered with the Firm	
5.	Reasons for delay (if any) and whether any penalty/liquidated damages, if any was imposed on the firm	
6.	Comments on the capabilities of the firm (indicate grading)	
	a) Technical Proficiency/ Competence	Outstanding / Very Good / Good / Satisfactory / Poor
	b) Integrity and reliability of the proprietors/partners/ Authorized Signatory of the firm/company	Outstanding / Very Good / Good / Satisfactory / Poor
	c) Integrity and reliability of the Personnel deployed	Outstanding / Very Good / Good / Satisfactory / Poor
	d) Dealing in the execution of the work, adherence to schedule and time	Outstanding / Very Good / Good / Satisfactory / Poor
7.	Did the firm go for arbitration?	
8.	Any other information in your view will help us in making our decision.	

(On Client's Letter Head) Performance details of the firm: M/s .....  
Located at .....

Name & Signature of the Reporting Officer (with Office Seal)

Place:

Date: